RIDING LIGHTS SUMMER THEATRE SCHOOL 2019

At Queen Margaret's School

CODE OF CONDUCT AGREEMENT

Those who have attended the Summer Theatre School before will know that the heart of our coming together is in order to share in a creative Christ-centred community, albeit for only a week. The Theatre School also requires a serious commitment from each Member to an enjoyable but challenging course of practical theatre. We aim to foster an atmosphere which enables every Member to receive and achieve the maximum within a demanding week. This obviously requires us to provide (as far as we are able) various ingredients such as good food, good teaching, sufficient sleep, recreation and sensitivity to each other's needs. To this end, each Theatre School member is required to sign a simple agreement to abide by the few rules which are necessary to the well-being of all of us and to fulfil the legal requirements of our relationship with Queen Margaret's School.

Since we are sharing buildings and have a wide age range represented on the School, we consider that it is essential for us to establish quiet after midnight for the benefit of all. These basic Theatre School rules (see overleaf) also address health and safety issues. We hope that you will be happy signing the agreement to adhere to them. Should any student decide to contravene this agreement, we will only ask them to leave the Summer School, as an action of last resort, after they have had full opportunity to discuss the matter with us.

Riding Lights

RIDING LIGHTS THEATRE COMPANY

SUMMER THEATRE SCHOOL RULES AND AGREEMENT

1. Smoking (including e-cigarettes or 'vaping') is not permitted anywhere on the School grounds nor immediately outside the school gates. A reserved area will be provided by the School for smokers, close to the main car park.
2. Certain areas of the school are out of bounds to all members of the Summer School. These areas will be made known to you on the first day.
3. Swimming in the pool is not permitted unless supervised by an accredited Life Saver provided by either Riding Lights management or by Queen Margaret's School.
4. **All** Summer School participants are expected to be in their rooms by midnight.
5. Staff will check that all participants under 18 are in their rooms and ready to switch off lights and settle down at midnight. Your co-operation with this is an absolute requirement.
6. You are asked not to create any disturbance which might prevent your neighbours or those sharing your room from sleeping.
7. No one of any age may bring alcohol on to the site. No student under 18 may attempt to buy alcoholic drinks from the bar.
8. No nuts may be brought onto site in accordance with Queen Margaret's nut free site policy.
9. Anyone leaving the School campus for any reason should 'sign out', indicating where they are going and when they expect to return (no member under 18 is permitted to leave the campus on their own). Participants will be made aware of where the signing sheets are located.
10. Only adults assigned to particular tasks and/or rooms may enter the buildings which have been allocated for accommodation to under 18's.
11. You may be made aware or other rules or requirements relating to the safety or smooth-running of the Theatre School during the week.

Riding Lights reserves the right to ask anybody who contravenes any of the above rules to leave the Summer School at the earliest reasonable opportunity.

- Photographs or videos may be taken of the participants on the Summer School. Riding Lights reserves the right, unless we are advised to the contrary by you or your parent/guardian (if relevant) in writing, to use these photographs or video clips as part of future Riding Lights promotional material.
- Participants will be asked to fill out an end-of-week feedback form at the end of the Summer School. Riding Lights reserves the right to use comments made on these feedback forms in future promotion, unless otherwise stated in writing by you or your parent/guardian.
- Riding Lights reserves the right to cancel any course owing to circumstances beyond its control, and to offer places on alternative courses.
- Any cancellation must be made in writing and will take effect from the date we receive such notice. If a participant fails to attend or a place is cancelled 30 days or less before the start of STS19, there will be no refund of fees. A full refund of fees, less the deposit, will be given if cancellation is made more than 30 days before the start of the course.

Signed in agreement:

_____

(participant)

_____

(name *block capitals*)

Please sign both copies and return one to:

Summer Theatre School, Riding Lights, Friargate Theatre, Lower Friargate, York YO1 9SL

RIDING LIGHTS SUMMER THEATRE SCHOOL 2019

At Queen Margaret's School

CODE OF CONDUCT AGREEMENT

Those who have attended the Summer Theatre School before will know that the heart of our coming together is in order to share in a creative Christ-centred community, albeit for only a week. The Theatre School also requires a serious commitment from each Member to an enjoyable but challenging course of practical theatre. We aim to foster an atmosphere which enables every Member to receive and achieve the maximum within a demanding week. This obviously requires us to provide (as far as we are able) various ingredients such as good food, good teaching, sufficient sleep, recreation and sensitivity to each other's needs. To this end, each Theatre School member is required to sign a simple agreement to abide by the few rules which are necessary to the well-being of all of us and to fulfil the legal requirements of our relationship with Queen Margaret's School.

Since we are sharing buildings and have a wide age range represented on the School, we consider that it is essential for us to establish quiet after midnight for the benefit of all. These basic Theatre School rules (see overleaf) also address health and safety issues. We hope that you will be happy signing the agreement to adhere to them. Should any student decide to contravene this agreement, we will only ask them to leave the Summer School, as an action of last resort, after they have had full opportunity to discuss the matter with us.

Riding Lights

RIDING LIGHTS THEATRE COMPANY

SUMMER THEATRE SCHOOL RULES AND AGREEMENT

1. Smoking (including e-cigarettes or 'vaping') is not permitted anywhere on the School grounds nor immediately outside the school gates. A reserved area will be provided by the School for smokers, close to the main car park.
2. Certain areas of the school are out of bounds to all members of the Summer School. These areas will be made known to you on the first day.
3. Swimming in the pool is not permitted unless supervised by an accredited Life Saver provided by either Riding Lights management or by Queen Margaret's School.
4. **All** Summer School participants are expected to be in their rooms by midnight.
5. Staff will check that all participants under 18 are in their rooms and ready to switch off lights and settle down at midnight. Your co-operation with this is an absolute requirement.
6. You are asked not to create any disturbance which might prevent your neighbours or those sharing your room from sleeping.
7. No one of any age may bring alcohol on to the site. No student under 18 may attempt to buy alcoholic drinks from the bar.
8. No nuts may be brought onto site in accordance with Queen Margaret's nut free site policy.
9. Anyone leaving the School campus for any reason should 'sign out', indicating where they are going and when they expect to return (no member under 18 is permitted to leave the campus on their own). Participants will be made aware of where the signing sheets are located.
10. Only adults assigned to particular tasks and/or rooms may enter the buildings which have been allocated for accommodation to under 18's.
11. You may be made aware or other rules or requirements relating to the safety or smooth-running of the Theatre School during the week.

Riding Lights reserves the right to ask anybody who contravenes any of the above rules to leave the Summer School at the earliest reasonable opportunity.

- Photographs or videos may be taken of the participants on the Summer School. Riding Lights reserves the right, unless we are advised to the contrary by you or your parent/guardian (if relevant) in writing, to use these photographs or video clips as part of future Riding Lights promotional material.
- Participants will be asked to fill out an end-of-week feedback form at the end of the Summer School. Riding Lights reserves the right to use comments made on these feedback forms in future promotion, unless otherwise stated in writing by you or your parent/guardian.
- Riding Lights reserves the right to cancel any course owing to circumstances beyond its control, and to offer places on alternative courses.
- Any cancellation must be made in writing and will take effect from the date we receive such notice. If a participant fails to attend or a place is cancelled 30 days or less before the start of STS19, there will be no refund of fees. A full refund of fees, less the deposit, will be given if cancellation is made more than 30 days before the start of the course.

Signed in agreement:

_____

(participant)

_____

(name *block capitals*)

Please sign both copies and return one to:

Summer Theatre School, Riding Lights, Friargate Theatre, Lower Friargate, York YO1 9SL